



UNIVERSITÄT GREIFSWALD [D GREIFS01] *International Office, Domstraße 8, 17489 Greifswald, Deutschland*

We need this submission only if one of the top-ups comes into question for you. Please send the completed and signed document via mail to erasmus@uni-greifswald.de. The funding will be included automatically when calculating the Erasmus+ scholarship in the Grant Agreement.

Declaration of Honor

Hereby I _____ (born _____) declare, that I will take part in a stay abroad (_____) at the institution _____ in the _____ and that I am entitled to apply for the following top-ups in the Erasmus+ program (please tick accordingly and note the information on page 2):

	Top-Up ¹	Förderhöhe
	Top-Up for environmentally friendly travel added. <ul style="list-style-type: none"> • travel days (max. 6)² • Means of transport used _____ 	Funding for up to 6 travel days
	Top-Up for not environmentally friendly travel added. <ul style="list-style-type: none"> • travel days (max. 2)² • Means of transport used _____ 	Funding for up to 2 travel days
	Social Top-Up for first time academics	Long term mobility: EUR 250/ month Short term mobility ³ : one time EUR 100, and 150 EUR respectively ⁴
	Social Top-Up for employed students	
	Social Top-Up for students with child/children ⁵	
	Social Top-Up for students with chronic illness or disability (Degree of disability 20-49) ⁶	
	Social Top-Up for students with chronic illness or disability (Degree of disability 50) ⁷	Customized

I know of the terms and conditions of the individual top-ups and am aware that upon request I am required to hand in the according evidence at the International Office of the University of Greifswald for verification.

All details were given to my best knowledge and I am aware that in the case of a false statement I am required to refund the allowance in part or total to the University of Greifswald.

Participant/Student	University of Greifswald: Dr. Sebastian Krumpel / Erasmus+ coordinator
_____ signature place: _____, the _____	_____ signature Greifswald, the _____

¹ The following Social Top-Ups are all compatible with the allowance for green traveling. However, the funding of 250 Euros can only be paid once even if multiple criteria are matching your individual condition.

² With the application you are required to keep the evidence for at least 5 years and/or turning it in upon request at the International Office of the University of Greifswald for verification purposes.

³ Stays from 5 to max. 30 days.

⁴ One time EUR 150 for a stay of less than 15 days, one time EUR 150 for a stay of 15 days or more.

⁵ With the application for this social top-up you are required to prove yourself as the caretaker of the child/children and that they will be travelling with you (e.g. proof of parental benefits and travel documents).

⁶ With the application for this social top-up you are required to provide evidence (e.g. proving medical certificate or disabled person's card).

⁷ With the application for this social top-up you are required to provide evidence (e.g. proving medical certificate or disabled person's card).

Further Information on the Top-Ups

The payment of the top-ups is handled additionally to the regular scholarship or the Erasmus+ stay ([study](#) or [internship](#)).

Duration of Funding

Ideally, the funding will be paid for your entire period of stay. However, since the budget of the University of Greifswald is limited, in some years, depending on the financial resources, unfortunately not the full period of stay can be funded, but only a part of it. A subsequent application is usually not possible.

1. Top-Up for environmentally friendly travel

You can apply for this top-up if on your way to the receiving institution you have used one of the following modes of transportation, rated sustainable by the EU:

- Train, car pool, bus, bike or by foot

At least 50 percent of the way have to be covered by sustainable means of transport. There is the possibility of extra funding for 6 additional travel days. With the application you are required to keep the original travel documents or other evidence for at least 5 years and/or to hand them in upon request at the International Office of the University of Greifswald for verification.

2. Top-Up for not environmentally travel

If necessary, you can apply for this top-up if you will be traveling to or from the host institution by one of the following means of transport, which are classified as non-sustainable by the EU:

- airplane, ship/ferry

There is the possibility of extra funding for 2 additional travel days. With the application you are required to keep the original travel documents or other evidence for at least 5 years and/or to hand them in upon request at the International Office of the University of Greifswald for verification.

3. Social Top-Up for first time students

You can apply for this top-up if your parents do not have a diploma recognized in Germany (university of applied sciences or university).⁷ In the case of single parents this only applies for the parent the child is living with.

4. Social Top-Up for employed students

Students, who are employed before the start of their studies abroad and cannot continue in this employment relationship are entitled to apply for this top-up.

For employments within the scope of social insurance:	- monthly income between EUR 450-850
	- Exertion: regularly for at least 6 months before the start of the mobility

Caution! Self-employed students are currently not included in this regulation (improvements to this are being discussed by the DAAD).

4. Social Top-Up for students with child/children

Students who are travelling with their child/children are entitled to apply for this top-up. The child/children is/are required to stay with the parent for the whole duration of the studies abroad. With the application for this social top-up, you are required to prove yourself as the caretaker of the child/children and that they will be travelling with you (e.g., proof of parental benefits and travel documents). The allowance can be granted for couples. A double promotion for a single child is not possible.⁸

5. Social Top-Up for students with disabilities or chronic illnesses

Students with a degree of disability from 20 and up to 49 or a chronic illness, who are funded for their studies abroad by Erasmus+ are entitled to apply for this top-up. With the application for this social top-up, you are required to provide evidence (e.g., proving medical certificate or disability person card).

Students with a degree of disability over 50 are required to contact the International Office directly for adequate support. (erasmus@uni-greifswald.de, Tel. 03834 420 1115).

⁷ A diploma from a university-like vocational academy is considered an academic degree in this context.. The same applies to diplomas acquired abroad which are not recognized in Germany. A master craftsman's certificate does not count as a university diploma.

⁸ In the case of significantly higher expenses due to travels with children for studies abroad it is possible to apply for a "real costs request" a couple of months in advance, which can cover up to 15,000 Euros per term. Funding for travels to check the local possibilities are possible as well. However, these applications need more time in advance which is why students are advised to seek out counseling early on.